

Ridgefield Library Board Meeting  
March 21, 2011

Present: Carroll Brewster (Chair); Marc Colamaria; Barbara Dobbin; Rob Ellis; Karin Fallon; Liz Kelly; Brian Oren; Bob Payne; Bill Wyman

Others present: Ann Jepson, Friends President; Executive Assistant Leslie Vuilleumier

Excused: Nancy Brandon; Lori Dowling; Philip Lodewick; Cloris Pearson; Bobby Mathoda; Director Christina Nolan; Assistant Director Mary Rindfleisch

Call to Order

Chairman Carroll Brewster called the Board meeting to order on March 21, 2011 at 7:35 pm in the Dayton Program Room of the Ridgefield Library.

Approval of Minutes

The minutes of the February 28, 2011 meeting were approved as written.

Friends of the Library

The Friends' Board has completed their funding for the Campaign Video.

Three Movie Discussion events have been scheduled, sponsored by the Friends. The first movie is "The Inside Job". A survey will be distributed after the event.

The Board Mixer Cocktail Party is scheduled for April 29, 6 – 8 PM at Ellen Darvick's home.

Finance Committee

The Finance Committee meeting is rescheduled to next Monday, March 28, 2011.

The Library's proposed Operating Budget for 2011-2012 budget was submitted with an increase of \$50K. Decreases made by the Selectmen will require that the Library Finance Committee prepare a budget to accommodate a flat budget. The decrease may include adjusting open hours of the Library or other areas that would directly affect the patrons.

Development Committee

Tables of Content - The fundraiser was a huge success. All the Tables filled with one table being offered twice.

Spring Social – This event is scheduled for May 13, 2011. Co-hosts and Paccadolmi award nominees are currently being considered.

Guardian Society – Currently, there are 73 members. The Committee would like to see the list increase in numbers by 10% each year.

Annual Appeal – The donation amount is up almost 5% over last year. The number of donors is up 7%. There are folders for Board Members to add personal notes to letters for mailing. Karen Fallon would like to see an additional \$50K brought in through this last mailing.

FINAL

Karin Fallon is requesting one more board member volunteer to welcome participants at an event in April here at the Library. They would update the patrons about the Capital Campaign in a 3 – 4 minute opening talk.

#### Communication Committee

A Capital Campaign mailing will be going out to donors, major and lead donors, volunteers for the campaign and people who attended events that would like further information.

The Communication Committee meets this Thursday, March 24 to discuss how to bring the community into the Capital Campaign. Bill Whitton will be present to talk about direct mailings. Copy writers will be reviewing all of the printed materials being mailed.

#### Naming Consideration

A major donor has submitted a letter with a naming request for the New Ridgefield Library. Terms stated in the letter are being reviewed by the Library's lawyer.

#### Nominating Committee

There are four positions open on the Library Board. Chairman Carroll Brewster asked for suggested candidates to be submitted to him or Karin Fallon. The candidates should represent those parts of the community now not represented such as a younger demographic or an event organizer. Open positions will also be advertised in the local newspaper.

#### Disposition of 25 Prospect Street Property

Dwight Merriam (Library Lawyer) has agreed to write-up talking points for Rudy Marconi to discuss with the Jensen's. There was a question of the bank's square footage (5600 – 6000 sq. ft). Rentable space is 5400 sq. ft. With an addition of 2800-2900 sq. ft. to the building, 8 -9 parking spaces will be eliminated and the increase of square footage will have to be exact in the final document.

The Library Board moved to go into Executive Session to discuss the potential sale of the Former Bank Building. Ann Jepson was excused from this portion of the meeting.

The Executive Session ended.

The Library Board meeting was adjourned at 9:00 pm.

Recorded and respectfully submitted,  
Leslie Vuilleumier  
Executive Assistant